MOC

Log Book

Fellowship in Cornea and External Diseases

Mansoura Ophthalmic Center
Mansoura University

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Trainee's Personal Details

Photograph

Name …… Date of Birth …… ……

Session : ……

Father's Name …… …… Mother's Name …… ……

Address…… ……

…… ……

Contact no …… …… E-mail …… ……

Nationality …… …… National ID / Passport No: …… ……

BMDC Registration No …… ……

Academic Data:

Graduation (MBBS): Year: …… …… Institution: …… ……

Signature:……

Supervisor's/Trainer's Particular

Name	Designation	Department/ Unit	Specimen Initial	Specimen signature

Essential information on using the logbook:

Objectives of the Logbook:

The purpose of the logbook is to provide one source of evidence for MOC that the student has attained the desired level of competency required to obtain the fellowship. It is the record where the student is going to document experiences and skills attained during the training period.

Instruction to the Trainees:

1. The log book (Daily Training Record) is a day to day record of the clinical and academic work done by the fellow.
2. The log book will be a pre-requisite for appearing in obtaining the fellowship.
3. Students are advised to make the required entries on the same day of the event. All entries must be signed by the immediate supervisor on the day of the event.
4. The trainee will obtain the log book from the course-coordinator of the parent discipline immediately after joining.

5. The fellow will make the required entries in the logbook on the same day of the event and get it signed by the supervisor.
6. Every leave application when forwarded should be entered in the leave record section of the book.
7. It is the responsibility of the fellow to keep the logbook safe and secured.

Guidelines for the supervisors:

1. The log book is a day to day record of the clinical and academic work done by the students.
2. It is the responsibility of the supervisor to identify and inform the student of the area in which he/she is lacking and provide opportunities to improve the competence.
3. Supervisors or his/her designated consultant/trainer should sign the completed events on that particular day in the appropriate column of the logbook

Important notice for the trainee :

- It is your responsibility to maintain accurate and complete logbook and to regularly update your records.
- Shall you meet any difficulty, you must contact your supervisor or coarse coordinator
- Unsatisfactory completion of the logbook would lead to delay of training progression.
- Unsatisfactory logbook at the end of training will prevent you from completion of the fellowship.

Level of Competence / Performance:

The Level of Competence / Performance at which a skill is performed by the student should be recorded in the given column of the logbook

For Patient Management:

Level 1: Observed

Level 2: Assisted

Level 3: Managed under supervision

Level 4: Managed independently

For Procedures:

Level 1: Observer status

Level 2: Assistant status

Level 3: Performed under supervision

Level 4: Performed independently

Section I.

Patient Management Case Log

Out patient Clinic Cases:

Sl. No	Date	Reg. no	Age (year)	Sex	Diagnosis/ Problem(s)	Level of Competence	Supervisor's Signature

In patient Clinic Cases:

Sl. No	Date	Reg. no	Age (year)	Sex	Diagnosis/ Problem(s)	Level of Competence	Supervisor's Signature

Section II.

Procedure Log

Number of procedures / Investigations and level competence / performance which must be attained during the Training Program:

SL No	Investigation/Procedures	Level of Competence	Minimum No. required
	Clinical Skills:		
	Slit lamp biomicroscopy: performance and record keeping	1,2,3,4	500
	Corneal staining	1,2,3,4	100
	Tear/ Lacrimal function tests	1,2,3,4	100
	Examination of Ocular Adnexa	1,2,3,4	100
	Corneal sensation	1,2,3,4	100
	IOP measurement	1,2,3,4	100
	Refraction and Retinoscopy	1,2,3,4	100
	Contact lens fitting	1,2,3,4	20
	Diagnostic Competency (Clinical examination & Investigations)	1,2,3,4	200
	Data Interpretation of Investigation reports	1,2,3,4	200
	Corneal Topography	1,2,3,4	100
	Specular Microscopy	1,2,3,4	50
	Anterior OCT	1,2,3,4	50
	Anterior segment photography	1,2,3,4	50
	A-scan / B-scan	1,2,3,4	50
	Corneal pachymetry	1,2,3,4	50
	Surgical Competency		
	Ocular Anesthesia	1,2,3,4	50
	Conjunctival & corneal FB removal	1,2,3,4	20
	Suture Removal	1,2,3,4	20
	Corneal-scraping and biopsy	1,2,3,4	20

	Simple Pterygium Excision	1,2,3,4	30
	Recurrent Pterygium Excision	1,2,3	20
	Tarsorraphy	1,2,3	10
	Repair of Lid laceration	1,2,3	20
	Repair of corneal laceration and wound	1,2,3	30
	Conjunctival falp	1,2,3	10
	Corneal Collagen Cross Linking	1,2,3	30
	Amnionic membrane graft	1,2,3	20
	Tectonic corneal graft	1,2,3	20
	Penetrating Keratoplasty	1,2,3	20
	Lamellar Keratoplasty	1,2,3	20
	Others		

Slit lamp biomicroscopy: performance and record keeping

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Corneal staining

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Tear/ Lacrimal function tests

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Examination of Ocular Adnexa

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Corneal sensation

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

IOP measurement

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Refraction and Retinoscopy

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Contact lens fitting

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Diagnostic Competency (Clinical examination & Investigations)

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Data Interpretation of Investigation reports

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Corneal Topography

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Specular Microscopy

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Anterior OCT

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Anterior segment photography

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

A-Scan/ B-Scan

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Corneal pachymetry

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Ocular Anesthesia

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Conjunctival & corneal FB removal

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Suture Removal

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Corneal-scraping and biopsy

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Simple Pterygium Excision

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Recurrent Pterygium Excision

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Tarsorraphy

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Repair of Lid laceration

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Repair of corneal laceration and wound

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Conjunctival falp

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Corneal Collagen Cross Linking

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Amnionic membrane graft

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Tectonic corneal graft

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Penetrating Keratoplasty

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Lamellar Keratoplasty

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Others

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Section III
Academic Activities

Academic Activities

Events	Minimum number/percent required during the training period
Basic Science Lectures attended	70% of the scheduled
Clinical Lectures attended	70% of the scheduled
Tutorials/small group teaching attended	70% of the scheduled
Journal club presentation	5
Grand round/ clinical meeting presentations	30

Basic Science Lectures Attended

Date	Topic	Lecturer	Lecturer's signature

Clinical Lectures Attended

Date	Topic	Lecturer	Lecturer's signature

Tutorials/small group teaching attended

Date	Topic	Lecturer	Lecturer's signature

Journal Club Presentations:

(Only those journal club meeting need to be mentioned in which the trainee presented an article/paper)

Date	Full reference of the article discussed	Supervisor's signature

Grand Round / Clinical meeting/ Case Presentations

Date	Brief description of the case/topic	Supervisor's signature

IV. Leave Record

From	To	No. of days	Reason	Supervisor's signature

VI. Summary Sheets

i) Summary of Patient Management Log:

Sl. No.	Events/ Tasks	Minimum requisite number for the training period	Number performed
1	Patients' case log (In Patient)	100	
2	Patients' case log (out Patient)	400	

ii). Summary of the Academic Activities:

Sl. No.	Events/ Tasks	Minimum requisite number / % for the training period	Number performed/ % performed
1	Science Lectures attended	70% of schedule lecture	
2	Clinical Lectures attended	70% of schedule lecture	
3	Tutorials/small group teaching attended	70% of schedule lecture	
4	Journal club presentation	5	
5	Grand round/ clinical meeting presentations	30	

iii) Summary of Practical Procedures:

SL No	Investigation/Procedures	Level of Competence	Minimum No. required
	Clinical Skills:		
	Slit lamp biomicroscopy: performance and record keeping	1,2,3,4	500
	Corneal staining	1,2,3,4	100
	Tear/ Lacrimal function tests	1,2,3,4	100
	Examination of Ocular Adnexa	1,2,3,4	100
	Corneal sensation	1,2,3,4	100
	IOP measurement	1,2,3,4	100
	Refraction and Retinoscopy	1,2,3,4	100
	Contact lens fitting	1,2,3,4	20
	Diagnostic Competency (Clinical examination & Investigations)	1,2,3,4	200
	Data Interpretation of Investigation reports	1,2,3,4	200
	Corneal Topography	1,2,3,4	100
	Specular Microscopy	1,2,3,4	50
	Anterior OCT	1,2,3,4	50
	Anterior segment photography	1,2,3,4	50
	A-scan / B-scan	1,2,3,4	50
	Corneal pachymetry	1,2,3,4	50
	Surgical Competency		
	Ocular Anesthesia	1,2,3,4	50
	Conjunctival & corneal FB removal	1,2,3,4	20
	Suture Removal	1,2,3,4	20
	Corneal-scraping and biopsy	1,2,3,4	20

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	Conjunctival falp	1,2,3	10
	Corneal Collagen Cross Linking	1,2,3	30
	Amnionic membrane graft	1,2,3	20
	Tectonic corneal graft	1,2,3	20
	Penetrating Keratoplasty	1,2,3	20
	Lamellar Keratoplasty		
	Others		

Trainee's signature and date.....

Trainee's Name : .....

Session : .....

Fellowship trainee's Block progress report

Name of the trainee : Session :

Name of the course : Reg. No:

Name of the institute :

Period of block :

Performance	Poor	Satisfactory	Good	Excellent

* Poor: <50%, Satisfactory: ≥50-60%, Good: >60-75%, Excellent : >75%

Note: "Poor" grade in more than two performance during a particular block means deficient training and also cause disqualification for appearing in the final examination unless training in particular block is complete.

Signature: .....
Head of the Department